PUBLIC NOTICE

FSD Zambia in limited operations amid COVID-19 pandemic

In light of the Global COVID-19 pandemic, its spread and impact on Zambia and in compliance with directives from the Ministry of Health and the National Public Health Institute on preventative measures such as social distancing, FSD Zambia has activated a preparedness protocol to protect and safeguard our staff and stakeholders. **Effective close of business Wednesday 25th March 2020, our offices will be closed, and staff will continue to work remotely.** This will be for an initial period of 15 calendar days and will be reviewed in light of developments on 14th April 2020.

Measures to be enforced include:

- FSD Zambia offices will be physically closed, but staff will continue to work remotely and will be responsive on email and phone.
- All generic (non-specific) correspondence should be sent to info@fsdzambia.org which will be monitored daily.
- All on-going contracts will continue to be in effect and will be extended as necessary; all partners should be in touch with their FSD Zambia responsible officers regarding any changes or other circumstances or questions.
- All scheduled meetings will progress virtually.
- All face to face interviews relating to staff recruitment, request for proposals, or any other operational matters will be suspended pending further developments.
- For emergency correspondence please contact FSD Zambia Communications Manager Eneyah Phiri on ephiri@fsdzambia.org.

@fsdzambia  @fsdzambia  @fsdzambia  www.fsdzambia.org

Funded by: